



September 4, 2009

INFORMATION LETTER # OGC 09-23

Subject: Updated Wells Application Manual and Form Release

To: Industry Clients

Effective Date: October 4, 2009

Background:

Regarding the OGAA Implementation:

All necessary regulations, documents and background information on OGAA can be found at www.ogc.gov.bc.ca/OGAA/

For any questions pertaining to the status of this document, please contact the Commission representative listed at the bottom.

The BC Oil and Gas Commission (Commission) has released an updated Well Application Manual (Manual) and related Well Application Form and Application to Amend Form (Forms). Originally released in 2007, the Manual and associated Forms have been revised and updated extensively.

The Manual provides guidance on wells and test holes pertaining to:

- Commission application review process,
- Additional information which may be incorporated in application forms,
- Preparation of required application forms and submissions, and
- Approval documents issued.

The Manual outlines regulations governing well site planning and outlines procedures to obtain authorizations for surface access and construction on Crown and private land. It does not cover construction, drilling, testing and production operations for well programs in British Columbia. These topics will be covered in a Wells Production Manual at a later date.

The Manual follows and illustrates information requirements outlined in the Forms and assists in completion of application forms and reporting requirements. The Manual covers well authorization amendments for both surface and sub-surface changes and associated requirements and completion of the required forms.

Requirement:

The revised Manual and Forms are now available via the Commission website. There will be a four week transition period during which the previous submission form will be accepted. Full implementation of both the manual and new forms will be effective October 4, 2009.

The updated Manual and Forms are located on the Commission website respectively at:

www.ogc.gov.bc.ca/wellsguidelines.html and
www.ogc.gov.bc.ca/wellforms.html

The Commission is committed to continual improvement and collects information on the quality and effectiveness of content provided in guidelines and manuals. Clients and stakeholders can send constructive comments to:

OGC.Documentation@gov.bc.ca

This Manual and other Commission manuals are updated and revised as necessary. If a revision results in no change to procedures/requirements, an Information Bulletin will be released to inform clients of the revision. If a revision results in a change to procedures/requirements, an Information Letter will be released as per Commission protocol.

If you have any questions regarding the above, please contact:

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