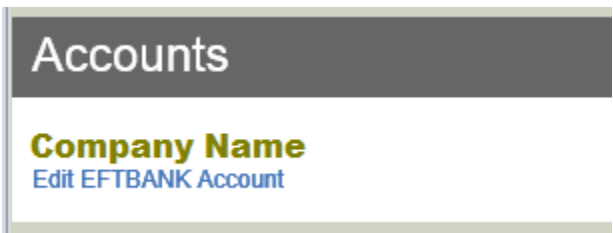
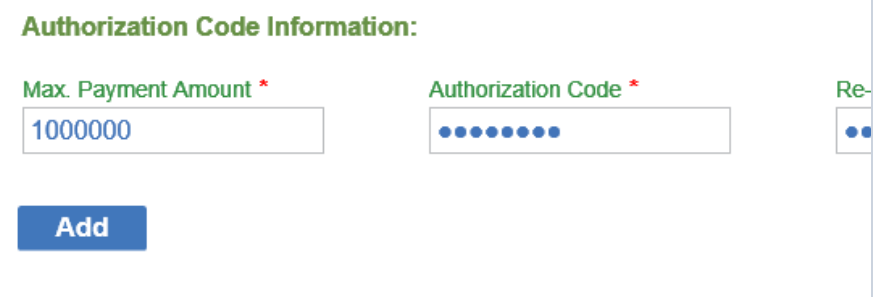
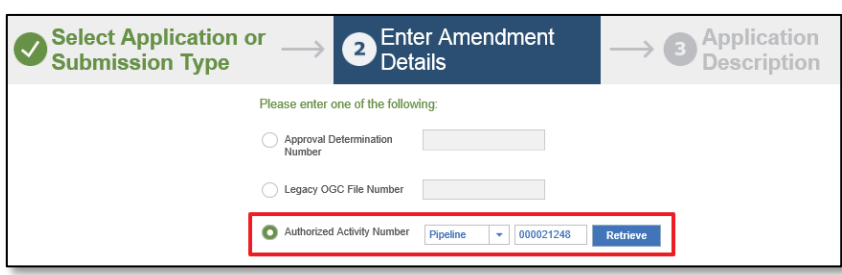


## ePay Finance Admin: Setting Up Authorization Codes.

<p><b>STEP 1.</b> Under “Accounts” on the left side of your screen click “Edit EFTBANK Account”</p>	
<p><b>STEP 2.</b> At the bottom of the EFT Account Details screen is the Authorization Code Information section</p>	
<p><b>STEP 3.</b> Click the Add button to create an Authorization Code. This will add a new line and allow you to add:</p> <ol style="list-style-type: none"> <li>1. Max Payment Amount</li> <li>2. Authorization Code</li> <li>3. Re-Enter Authorization</li> </ol> <p><b>Note:</b> You can add up to three authorization codes which you can provide to your ePay Payers.</p>	
<p><b>STEP 4.</b> Provide your ePay Payers one of the three Authorization Codes based on the limit they should be able to pay on an invoice.</p>	